

ROLE DESCRIPTION

ROLE TITLE:	County Chairperson
ROLE SUMMARY:	To represent the County Management Board and to lead the Board in driving its vision, objectives and plan forward.
ESTIMATED HOURS:	Up to 2 hours per week plus County and regional meetings
KEY TASKS:	<ul style="list-style-type: none"> ▪ Chair the County Management Board (CMB) meetings and general meetings ▪ Facilitate the production and monitoring of a County plan in conjunction with the County Manager to suitable timescales ▪ Work closely with England Netball / Regional staff, members and local partners to ensure that County priorities reflect local need and link effectively with regional strategies ▪ Coordinate the work of the CMB to deliver the County Plan ▪ Support the CMB to provide a strategic lead for netball in the county, setting policies as appropriate ▪ Oversee the work of the Board sub groups and attend meetings as and when necessary ▪ Meet with the Regional Manager and Vice Chair to discuss operational issues, and provide support and guidance as appropriate ▪ Instigate and build partnerships with a range of individuals and agencies as deemed appropriate for the benefit of netball in the county ▪ Attend County events as and when necessary ▪ Represent the County on the England Netball County Chairs Forum and any other regional committees as required ▪ Communicate effectively with board members and provide support and guidance as and when appropriate ▪ Ensure the CMB meets it's agreed minimum operating standards ▪ Be responsible for the conduct of the CMB in managing the affairs of the County ▪ Be an advocate for netball and of the County plan

Person Specification

	ESSENTIAL	DESIRABLE
SKILLS	<ul style="list-style-type: none"> • Strong interpersonal skills • Strong communication skills • Excellent organisational and planning skills • Strong leadership and delegation skills 	<ul style="list-style-type: none"> • Good presentation skills

	<ul style="list-style-type: none"> • Team leadership skills • Good political and influencing skills • Excellent facilitation skills 	
ABILITIES	<ul style="list-style-type: none"> • Ability to remain calm under pressure • Ability to deal with conflict • Ability to appropriately manage confidential information • Ability to manage a group of volunteers from a variety of backgrounds • Ability to build and maintain effective networks • Ability to build and maintain effective networks 	<ul style="list-style-type: none"> • Ability to minute meetings
EXPERIENCE	<ul style="list-style-type: none"> • Proven organisational and management ability • Practical experience of the use of Microsoft Office (word essential) 	<ul style="list-style-type: none"> • A background in business management • Experience of developing and implementing operational plans
KNOWLEDGE	<ul style="list-style-type: none"> • Knowledge of the sporting landscape • Knowledge of current sporting initiatives 	
ATTRIBUTES	<ul style="list-style-type: none"> • Gives attention to detail • Passion for developing sport 	
OTHER	<ul style="list-style-type: none"> • Access to the internet and email 	